

SUBMISSIONS AT A GLANCE

SUBMISSIONMATERIALS

- 1. Design Board File
- 2. Board Imagery/Text Files
- 3. Design Team Spreadsheet
- 4. Supplementary Documentation (optional)
- 5. Copy of Student ID (if applicable)
- 6. Hours of work on activities
- 1. Design Board File (PDF document)

Entries will be judged based on one presentation board containing the elements listed under "Required Documentation" in the **Competition Program document.**

The Design Presentation Board must be ARCH E1 Size (30"h x 42"w) in landscape format and saved as a PDF document. Download Design Board Guideline File. This board will be printed for the jury to review. Please keep this in mind when you are designing and avoid dark backgrounds.

Do not include information about the design team on the Design Presentation Board. Do not post images of your submission to social media before winners are announced. Indication of the design team will result in disqualification.

- **2.** All components of your board must be submitted as JPEG files if they are images, or PDFs/Microsoft Word files if they are text.
- **3.** Design Team Information. Fill in the names and contact information for everyone on your project design team. Students please list your advisor. Please note this will be used for all publicity materials.
- **4.** Supplementary Documentation Optional (PDF document): While it is not required, entrants are encouraged to submit supplemental documentation to elaborate on their ZNE design and the process around it. Some possible elements are listed in the Competition Program document. The PDF document should measure 8.5" x 11". Do not include information about the design team on the Supplementary Documentation. Please number the pages.

Indication of the design team will result in disqualification.

- **5.** Student ID (if applicable): Full-time student entrants must provide a copy of their student ID. Recent graduates must have been enrolled full-time during the 2019 or 2020 calendar years and must provide official documentation of their full-time student status during those years (diploma, student ID showing date, etc.).
- 6. Please list all team members and they hours they worked on the listed activities.

Submission Packet: Ensure that your submission packet contains items 1-6 (#4 optional, #5 if applicable) and upload through submit section by **May 11, 2020 at 6:00pm PST.**

SUBMIT A PROJECT

ENTRY FEES

Entry Fee for Architects, Engineers and Designers: \$275

Entry Fee for Students and Recent Grads: \$0

All registration and submission materials must be received by May 11, 2020 at 6:00pm PST.

Entry fees are nonrefundable. Boards will be printed at ARC on 100% recycled material and the cost is included in the registration fee. All boards are to be submitted digitally.

SUBMISSION POLICIES

- All submissions are final.
- There is no limit to the number of entries that an individual or firm may submit; however, each must be submitted separately with separate payments.
- In addition to professional firms, entries from individuals or teams are allowed and encouraged. We recommend that entrants who are employed by another company review and comply with their employer's policies in this area prior to submitting an entry. Any public announcements or references will be to the individual or design team and not to any individual's professional affiliation.
- All registrations including students must be received by April 17, 2020 at 6:00pm
 All submissions must be received by May 11, 2020 at 6:00pm